



Applying for a passport for a child adopted through intercountry adoption

The table below sets out the documents required to support a first-time passport application for a child adopted through inter-country adoption, and can be used as a checklist as you prepare to lodge the application.

Purpose	Required document	Acceptable alternatives if required document is not available
Evidence of child's identity (full name)	<ul style="list-style-type: none"> • Full Australian birth certificate or • Full overseas birth certificate (with an official English translation if in a foreign language) 	Adoption certificate, adoption order or equivalent document showing the child's full name
Evidence of child's Australian citizenship	<ul style="list-style-type: none"> • Australian citizenship certificate 	N/A
Evidence of each person who has parental responsibility for the child (for consent purposes)	<ul style="list-style-type: none"> • Full Australian birth certificate (showing names of both adoptive parents) 	Adoption certificate, adoption order or equivalent document showing the full names of both parents, thus affirming parental responsibility for the child
Verification of the information on the foreign language documents (adoption certificate, adoption order or equivalent document)	<p>Official translation of foreign language documents from:</p> <ul style="list-style-type: none"> • a translator accredited with the National Accreditation Authority for Translators and Interpreters (NAATI) or • an Australian diplomatic or consular post/Department of Immigration and Border Protection approved translation service or • the relevant Australian State or Territory Central Authority (or foreign adoptive agency) 	An "Information Letter" provided on the relevant Australian State or Territory central authority letterhead, including details of the child's name, date and place of birth and parents' full names
Confirmation of the identity of the person who has legal responsibility for the child who is lodging the passport application	Documents that show the parent's name, photograph, signature and current address (such as a current passport or driving licence in conjunction with an official document showing current residential address)	N/A